



**Community Housing Committee  
Special Meeting Minutes  
November 1, 2016  
6:00 pm**

Present Committee Members: Vice-Chair Burg, Chambers, Civian, Lickey, Madarus, Whisney and Chairperson Worden

Absent Committee Members: Abramson and Mansell

**CALLED TO ORDER**

Chairperson Worden called to order the regular meeting of the Community Housing Committee of the City of Healdsburg at **6:04 p.m.**

**APPROVAL OF AGENDA**

Committee Member Chambers made a motion, seconded by Vice-Chair Burg, to approve the November 1, 2016 special meeting agenda as submitted. The motion carried on a unanimous voice vote with Committee Members Abramson and Mansell noted as absent. (Ayes 7, Noes 0, Absent – Abramson and Mansell)

**APPROVAL OF MINUTES**

Committee Member Civian, seconded by Committee Member Lickey, made a motion to approve the July 11, 2016 regular meeting minutes as submitted. The motion carried on a unanimous voice vote with Committee Members Abramson and Mansell noted as absent. (Ayes 7, Noes 0, Absent – Abramson and Mansell)

**PUBLIC COMMENT**

Michael Miller – Opined on historical districts in relation to the design guidelines update.

**OLD BUSINESS**

None.

**APPOINTING A CHAIR AND VICE-CHAIR**

On a motion by Committee member Civian, seconded by Committee member Chambers, nominated Jon Worden to continue as Chair for an additional term. On a motion by Committee member Chambers, seconded by Committee member Lickey, nominated Richard Burg to continue as Vice-Chair for an additional term. The motions carried on a unanimous voice vote with Committee Members Abramson and Mansell noted as absent. (Ayes 7, Noes 0, Absent – Abramson and Mansell)



## **WINTER AND COMPANY – DESIGN GUIDELINES UPDATE**

Jon Worden introduced Nore Winter and Brad Johnson from Winter and Company. Nore Winter gave background information on Winter and Company, including different cities they have worked in.

Brad Johnson, Winter and Company, gave a presentation on the Design Guidelines Update objectives, the project overview, the approach they are going to take, and the design issues they will be addressing.

Discussion ensued amongst the Committee about accessory dwelling units as they relate to updating the design guidelines, community participation, the unique challenges of working in a city like Healdsburg, the intersection of the Zoning Ordinance and design guidelines, the design guidelines relative to the Housing Action Plan and the challenges of the existing design guidelines. Further discussion ensued about explaining the current design guidelines to the public at outreach events.

Chair Worden opened up the discussion for public comment.

Michael Miller – Inquired if the consultant will be looking at Historical Districts specifically when updating the design guidelines.

Phil Luks – Reiterated the idea of explaining previous design guidelines to the public and looking at hill side development.

John Diniakos – Opined on community member participation in the staff working process and what the education process for the community would be on design guidelines.

Chair Worden closed the public comment portion of the meeting.

Further discussion ensued among the Committee about the number of neighborhood characters the consultants have identified thus far, how there are a mix of characteristics within each neighborhood, and the opportunities for the public to participate through different forms of media and communication.

## **DISCUSSION REGARDING CORRESPONDENCE FROM COMMITTEE MEMBERS**

None.



**ADJOURNMENT**

There being no other Community Housing Committee business to discuss the meeting was adjourned at approximately **7:10 p.m.**

APPROVED:

ATTEST:

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Jon Worden, Chair

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Karen Massey, Community Housing &  
Development Director