



Camp HBG 2.0 Program Safety Protocol

Community Services Staff is closely monitoring safety protocols set in place by the Sonoma County Health Officer, California Department of Health, Centers for Disease Control (CDC) and communicating with regional and statewide recreation providers to ensure we operate according to the current guidance. To minimize the risk of COVID-19 transmission we have added procedures for staff, participants and families to follow. Your cooperation will help keep the program open and available this fall. Please read this carefully and discuss with your child before arriving.

These protocols are subject to change as additional health orders and/or guidelines are released.

Group Structure and Expectations

Following Public Health Department guidelines, each group will consist of 12 (or less) participants and consistent staff members. Groups will be stable and not mix with any other group. Staff and participants will remain in the same group throughout each session. **Switching groups will not be allowed.** When engaging in an inside activity, only one group will be in a room at a time. When engaging in an outside activity the group will maintain a minimum of a 6-foot distance from any other group.

- All camp programs will be offered as monthly sessions. Half-day and drop-in options will not be allowed this summer. Participants must remain in the same camp group for the duration of each session.
- Program activities will have an emphasis on keeping physically distant and being outdoors, when not completing school work. Each group will have a designated indoor space, which will only be used by a single group.

Safety Protocols

- Face Coverings – Staff and program participants are required to wear face coverings throughout the program, except while eating or taking part in an outdoor activity where 6-feet of distance can be maintained.
- Program Groups – Each group will consist of 12 children or less and a set group of staff members. 1-2 staff members at a time, but up to 4 staff per room will be assigned to allow for breaks and hours compliance
- Bathrooms
 - Each group will be assigned to a specific bathroom for use during the session. Bathrooms will **not be gender specific.**
 - Cleaning routines will be scheduled in coordination with bathroom breaks.
- Snack and lunch
 - Snack will be provided for each participant. All food will be single serve containers or whole fruit or veggies. Staff will practice proper hand hygiene and wear single use disposable gloves when handling any food items
 - Participants with food allergies or sensitivities should notify program staff in advance and in some instances provide their own snack
 - Participants that are registered for school district's Free and Reduced Lunch Program will be provided lunch each day. All other participants should bring their own lunch
 - Participants will not be allowed to share snacks with one another
- Facility Signage
 - Signage and distancing demarcations will be placed throughout program facilities to keep participants and parents properly distance during check-in, check-out and, travel throughout the common areas of the facility

- Parents and family members should not enter the classrooms or indoor common spaces. A staff member will greet you outside the room to complete the sign-in/sign-out procedures

Daily Health Screenings

Parents are encouraged to check their child for symptoms prior to sending them to the program each morning. **If your child is ill or you suspect they may have had exposure to an individual with COVID-19, please keep them home.** A daily health check will be performed with each staff member and participant before entering the program

- Staff and parents of participants will respond to the following questionnaire daily upon intake.
 - Do you or your child live with, or have you had close contact with anyone with:
 - a prolonged cough?
 - fever or cold or flu-like symptoms?
 - anyone who has been diagnosed with COVID-19 within the last 14 days?
 - diarrhea or vomiting within the past 24 hours?
 - Do you or your child have a fever, cough and/or shortness of breath?
 - For children, fever is 100.4 degrees for forehead and ear thermometer, 99 degrees or higher with an armpit thermometer, or 99.5 with an oral thermometer.
- Staff will make a visual inspection of the child for signs of infection, which could include flushed cheeks, fatigue, extreme fussiness, etc.
- Staff will conduct temperature screening using the following protocol
 - Perform hand hygiene
 - Wear a face covering and a single pair of disposable gloves
 - Check individual's temperature with a non-contact thermometer
 - Remove and discard PPE (Personal Protective Equipment) after screening has concluded.

Persons who have a fever or other signs of illness will not be admitted to the program. Their absence due to illness will be noted on the tracking chart and the program supervisor will be notified. Communication will continue between staff and the parent on when a return to the program is allowed. Certain symptoms will require clearance from their medical provider.

Daily Health Monitoring

Participants will be monitored for signs of illness throughout the day including:

- Fever with behavior changes, difficulty breathing, uncontrolled coughing, unusually tired
- Headache or tiredness, unable to participate in routine activities or need more care than staff can provide.
- Persistent crying, etc.
- Open sores, rash, signs of infection, etc.
- Runny nose with colored mucus
- Nausea, vomiting or diarrhea

If children are exhibiting any of the above symptoms, they will be moved to a supervised isolation area and their parent will be notified for pick-up. Parents/guardians will be required to pick up their child without delay if they are exhibiting these symptoms.

Sanitizing and cleaning

- Hand Sanitizer dispensers will be available in each room and at centralized locations throughout facility
- Each camp space will be equipped with a "cleaning caddy", consisting of supplies and disinfectants for regular cleaning and sanitizing of frequently touched areas and spot cleaning
- All program facilities will be thoroughly cleaned with approved EPA cleaning supplies at the conclusion of each program day
- Frequent wipe downs of high touch surfaces and shared facilities will occur throughout the day

- All participants and staff will engage in regular hand hygiene throughout the day
- All cleaning materials will be kept secure and out of reach of participants

COVID-19 Exposure Protocols

If there is a suspected or confirmed case of COVID-19 in our program, the following steps will be taken

	Student or Staff with:	Action	Communication
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing)	<ul style="list-style-type: none"> • Send individual home • Recommend contacting physician or public health • If positive test received, see #3, if negative, see #4 • Classroom and facility remain open 	<ul style="list-style-type: none"> • Notification of individual's family
2.	Close contact with a confirmed COVID- 19 case	<ul style="list-style-type: none"> • Send individual home and require quarantine for 14 days from last exposure • Classroom and facility remains open 	<ul style="list-style-type: none"> • Notification of families within the group
3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> • Suspend classroom and notify all families • Notify the local public health department • Disinfect and deep clean classroom and primary spaces where case spent significant time • Classroom closed, facility remains open 	<ul style="list-style-type: none"> • Notification of all program participant families
4.	Tests negative after symptoms	<ul style="list-style-type: none"> • May return to program 3 days after symptoms resolve • Classroom and facility remain open 	<ul style="list-style-type: none"> • Follow-up to those families initially notified of the exposure

Staff will continue to monitor health orders/guidelines and the above guidelines are subject to change. All changes will be in accordance with the most recent guidelines and will be communicated to participants and staff.

Resources:

- <https://socoemergency.org/order-of-the-health-officer-c19-15-stay-well-sonoma-county/>
- <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>
- <https://files.covid19.ca.gov/pdf/guidance-schools.pdf>