Existing Residential Air Conditioner or Heat Pump Tune-Up Rebate Application

Tune-Up Rebate: One (1) $150 Rebate per Household Every Three (3) years.

Rebate will not exceed 100% of cost.

Qualifying Energy Efficiency Improvements and Rebates

The City of Healdsburg currently offers rebates for *existing* Air Conditioner (AC) and Heat Pump systems tested and tuned up to meet minimum efficiency requirements. The technician must certify that the system meets manufacturer's specifications with regard to:

- ✓ System air flow
- ✓ Total system static pressure
- ✓ Refrigerant charge
- ✓ Refrigerant pressure
- ✓ Temperature fall (AC or Heat Pump) or rise (Heat Pump)

If manufacturer's data is no longer available, the technician must indicate the standard that is used to determine target flows, pressures and temperatures.

Requirements

- Please complete and sign all pages of this form. All information is required to process rebate(s). If you do not have all the information required complete this form, please obtain it from your installer.

- **The technician MUST complete the attached *Tune-up Data Certification* page of this application to qualify; both the customer and City should receive a copy.**

Customer Information					
Utility Account #		**Date**		**Phone**	
First Name		**Last Name**			
Installation Addr.					
City		**State**		**Zip**	
Mailing Address (if different)					
City		**State**		**Zip**	
House Type	☐ Site Built ☐ Manufactured Home		**Year Built**		

Equipment Information		
Equipment Type	☐ Air Conditioner ☐ Heat Pump	
Date of Last Tune-Up		**Date of Current Tune-Up**

Contractor Information			
Company Name		**Technician**	
Business Phone		**Business Fax**	
Address		**Email**	
City		**State**	**Zip**

City Building Permits
Energy efficiency projects may require City building permits; please check with the City of Healdsburg Building Department at 707-431-3346 prior to beginning work.

Upon signing this agreement, customer acknowledges the following:

City of Healdsburg (City) reserves the right to inspect completed work and installed measures. Rebates will be paid only on work that meets City specifications. Customer certifies that they are familiar with, and agree to, the standards regarding this program. City disclaims any warranty, whether expressed or implied, for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with the measures. City will not accept any liability resulting from participation in this program. This rebate offer may be changed or discontinued at any time by City.

I understand the above and certify that I am a customer of City and that the eligible energy efficiency measures were installed at the location indicated on this application.

CUSTOMER SIGNATURE _____ **DATE** _____

Mail original completed rebate application, copies of all invoices/receipts, and additional qualification information (if applicable) to:

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City of Healdsburg
Attn: Electric Department EE
401 Grove Street
Healdsburg, CA 95448-4723

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Rebate applications must be submitted within twelve (12) months of current tune-up to qualify.
Allow 8–10 weeks for processing.

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Call 707-431-3122 to learn about additional energy efficiency programs.

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Existing Air Conditioner or Heat Pump
Tune-Up Data Certification

Technician is required to complete and sign this form and provide two copies for the customer.

Customer Information						
Customer Name			**Util. Acct No.**			
Site Address				**Phone**		
City				**State**	**Zip**	

Contractor Information			
Company		**Technician**	
Tune-Up Date		**Copy of this completed form given to customer** ☐ Yes ☐ No	

Equipment Information			
Outdoor Unit Brand		**Outdoor Model No.**	
AHRI Reference No.		**Indoor Coil Model No.**	
Furnace/AH Model No.		**AC Type** ☐ Split ☐ Package	**Capacity (Btu/hr)**
Manufacturer's Specification Used	☐ Yes ☐ No (if no, standard used: _____)		

AIR FLOW TEST		
System Air Flow		**CFM**
Measurement Method		
Is the system's air flow at least 350 CFM per ton, or does it meet manufacturer's specs?		☐ Yes ☐ No
Return Static Pressure		☐ Inches ☐ Pa (check one)
Supply Static Pressure		☐ Inches ☐ Pa (check one)
Total Static Pressure		☐ Inches ☐ Pa (check one)
Does total static pressure meet manufacturer's recommendation?		☐ Yes ☐ No

REFRIGERANT CHARGE		
Has refrigerant charge been measured and tested to meet manufacturer's recommendations?		☐ Yes ☐ No

PERFORMANCE TEST		
Outdoor air temperature during test	☐ Fahrenheit ☐ Celsius	
Test conducted during cooling or heating operation	☐ Cooling ☐ Heating	
Was system running at least 15 minutes before measurements?	☐ Yes ☐ No	
Measured Suction Pressure	psig **Manufacturer's Suction Pressure Spec**	psig
Measured Discharge Pressure	psig **Manufacturer's Discharge Pressure Spec**	psig
Return Plenum Temperature	☐ Fahrenheit ☐ Celsius	
Supply Plenum Temperature	☐ Fahrenheit ☐ Celsius	
Manufacturer's temperature rise or fall at outdoor test temperature	☐ Fahrenheit ☐ Celsius	

By signing below, I certify that these results are an accurate reflection of the system's performance measurements and the manufacturer's recommended (or equivalent) operating air flows, refrigerant pressure, refrigerant charge and air temperatures. I certify that I have performed a test and tune-up of this system to meet program or equivalent requirements.

TECHNICIAN SIGNATURE _____   **DATE** _____