



**CITY OF HEALDSBURG
UTILITY DEPARTMENT**
401 GROVE STREET
HEALDSBURG, CA 95448-4723
PHONE (707) 431-3346
www.ci.healdsburg.ca.us

LAWN CONVERSION REBATE APPLICATION

Site	Site Address:	APN:
	Type of Property:	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial

Applicant	Name:	<input type="checkbox"/> Property Owner <input type="checkbox"/> Renter/Tenant
	Mailing Address:	
	Utility Account #:	
	Phone #:	
	Email Address:	

Property Owner	Name:	
	Mailing Address:	

REBATE TERMS AND CONDITIONS:

- 1) After the pre-inspection of site is completed by City staff and project eligibility is approved, you will receive your Lawn Conversion Eligibility Approval Form. **Your project must receive pre-approval in order to qualify for a rebate.** You may then proceed with lawn replacement subject to the as following requirements:
 - a) Front yard areas where lawn is removed shall be replaced and maintained with low water-use plantings, permeable landscape surfaces (mulch, decorated rock, stone pavers or similar materials), gardens, trees, shrubs and/or decorative outdoor landscape elements; and shall not be used for vehicle parking. Solid plastic sheeting, bare dirt, and artificial turf is not permitted.
 - b) Properties in the Wildland Urban Interface (WUI) high fire hazard area are required to maintain a 10 foot combustibile free zone as a part of the defensible space around all structures free of bark and wood mulches, and other flammable vegetation (e.g., dried grass, weeds, junipers, cypress, etc.). For more information go to <http://www.ci.healdsburg.ca.us/278/Wildland-Urban-Interface>.
 - c) Modify the irrigation system to fit the new low water use planting (standard above ground lawn sprinklers are unacceptable). Drip irrigation is recommended and if used must include a pressure regulator and filter on all zones.
 - d) Project must be completed within 365 days from the date of Lawn Conversion Eligibility Approval Form.
- 2) Lawns may not be reinstalled within 10 years of the completion date of the lawn conversion project. If lawn is reinstalled during that time, the entire rebate amount must be refunded to the City.
- 3) All rebates are subject to approval by City staff. Maximum rebate for grass removal:
 - a) Residential: \$1.00/square foot. Maximum of 5,000 sq-ft or \$5,000
 - b) Commercial or Industrial: \$1.00/square foot. Maximum of 10,000 sq-ft or \$10,000

Applicant acknowledges that they have read and agree to the terms and conditions cited above

Signature

Date

Site Address:	
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ELIGIBILITY VERIFICATION:	Staff Initial / Date
Verify water utility account is in good standing	
Verify property ownership	
Verify irrigation water use pattern (2 years minimum)	
Print aerial photo & attach to inspection form	

WUI fire hazard area? No Yes, Applicant advised of 10' combustible free zone around all structures.

Converting: Front yard, Applicant advised of front yard landscaping requirements Backyard

Front yard lawn being replaced with: Mulch Rock/Paver Garden Trees/Shrubs Drought Tolerant Plants Other: _____

PRE-INSPECTION:	Yes	No	Staff Initial/Date
Perform water meter leak check			
Collect the signed Application and Tenant Permission Form (if needed).			
Verify lawn is maintained and irrigated (brown lawns are ok).			
Take photos of lawn area(s) to be removed			
Measure square footage of proposed lawn removal and identify areas of lawn to be removed on the Aerial photo attached to the inspection form	Sq-Ft		
Remind Applicant of WUI and/or Front Yard Landscaping requirements (if checked above)			

Grass rebate is pre-approved per above details and the Applicant is authorized to commence the grass removal work. Estimated rebate = \$ _____. After new low water use landscaping installed, call (707) 431-3122 to schedule post-inspection. The post-inspection must be completed within 120 days of this rebate approval.

Staff Signature Date

POST-INSPECTION:	Yes	No	Staff Initial / Date
Verify lawn replaced with approved low water-use plants or permeable landscape surfaces (mulch, decomposed granite, etc.). Solid plastic sheeting is not permitted.			
Verify that the irrigation system has been modified to fit the new low water use planting (standard above ground lawn sprinklers are unacceptable). Drip irrigation is recommended and if used must include a pressure regulator and filter on all zones.			
Verify WUI and/or Front Yard Landscaping requirements (if checked above)			
Take photos of lawn area(s) actually removed			
Verify actual square footage of grass replaced	Sq-Ft		

REBATE AUTHORIZATION:	Sq-ft of Grass Removed	Rebate Amount (\$1.00 per sq-ft)
Applicant has fulfilled all requirements of the Lawn Conversion Program		

Staff Signature Date



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Certification of Participation and Approval - Lawn Conversion Rebate

Site Address: _____

Type of Property	Residential	Commercial or Industrial	
Total area of existing grass:			sq-ft
Area of grass to be removed :			sq-ft
Rebate Amount	\$ -	\$ -	(sq-ft removed x \$1.00/sqft)

I am the legal owner of the property described above or have completed a Tenant Permission Form to participate in the Lawn Conversion rebate program. I am voluntarily participating in the City of Healdsburg’s Lawn Conversion rebate program and have replaced the grass area described above with alternative landscaping materials. I independently selected materials, supplies and labor for the purpose of performing the installation. I agree that all work performed complies with applicable state and local laws, ordinances and regulations. I agree to retain the new landscape, or replace it in the future with landscape materials that conform to equal or better standards of water-use efficiency.

I agree that by virtue of these inspections, the City of Healdsburg makes no determination with respect to whether materials and equipment are free of defects, the quality of the workmanship, the suitability of the premises or the materials or equipment for the installation. I also understand that the installation of landscape materials described above, and related irrigation equipment, may not result in lower water bills. I agree to defend, indemnify and hold harmless the City of Healdsburg, its directors, officers, agents, employees and volunteers against any and all loss, liability, expense, claims, suits and damages, including attorney’s fees, arising out of or resulting from the installation of irrigation equipment and landscape materials.

I further grant permission to the City of Healdsburg to use my home/property, whether through the use of photographs, film, videotape, or any other media, for City promotional and public outreach purposes. I understand that my residence/property may be used in City publications, literature, the internet, or other visual means that the City may use to promote the City, its various departments and its programs and activities.

Approved by:
Property Owner or Designated Agent

Print Name

Signature

Date